

NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION

Division of Environmental Permits, Region 4

1130 North Westcott Road, Schenectady, NY 12306-2014

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www.dec.ny.gov

April 8, 2024

Dustin Pusatere, Vice President
Shelter Enterprises, Inc.
8 Saratoga Street
Cohoes, NY 12147

Emailed to: DustinP@shelter-ent.com

**Re: 3rd Request for Additional Information
Air State Facility Permit Application
DEC #4-0103-00057/00002**
Shelter Enterprises, Inc.
8 Saratoga Street
City of Cohoes, Albany County

Dear Dustin Pusatere:

On March 12, 2024, the New York State Department of Environmental Conservation (DEC) received the resubmission of the Public Participation Plan (PPP) drafted for the renewal of the expired Air State Facility permit for Shelter Enterprises. Upon review of the draft PPP, we have determined that additional information is required to continue our review. Please submit the additional information as described below:

1. Please return the following language to the draft PPP under the Section labeled **Public Meeting(s)**:
 - a. At the discretion of DEC and, depending on the scale and nature of a project, one or more virtual public meeting(s) must be conducted to satisfy the intent of CP-29.
 - b. A meeting is typically required near the end of the permit application review process to inform the public about: the status of, or, if applicable, the availability of, final application materials and draft permits for review; the pending NYSDEC public comment period, and deadline to submit written comments to NYSDEC, if established; and eventual final decision. Meetings may also be held earlier, either pursuant to this plan or possibly even earlier during the initial design phase. If meetings were held prior to submission of this PPP, a summary of them should be included as an appendix.
2. Please provide Spanish translation for both the Meeting Invite and the Fact Sheet.
3. Please note that a proposed meeting day and time is required before final approval. This meeting day and time should occur on a weeknight, excluding a Monday. Please facilitate contact with local members of the community to determine the best day, time, and location.

- a. Please be advised that the implementation of this meeting is required prior to the renewal application being able to be determined to be complete.
4. Please return the below language to the PPP under the Section **Necessary Meeting Points and Requirements**:
 - a. Announce any future outreach, opportunities for public participation, and /or required follow-up with attendees including, but not limited to: additional meetings and future mailings, including, but not limited to the Notice of Complete Application.
5. Please return the section titled **(Virtual) Public Meeting Notice Preparation and Distribution** to the PPP.
6. Please return the follow language to Section 5.3 on pages 9 and 10:
 - a. For example, they may be posted on some streetlight lampposts or bulletin boards located in the lobby of residential complex buildings or public facilities such as libraries, schools, or community centers within the project site. The meeting notice and fact sheet will be posted at the following locations:
7. It is appropriate to use the company website to house the digital document repository. However, the link to the repository must be made obvious when using the link to the website and must be live prior to PPP approval.
8. Please revise the stakeholder list to include business owners, residents, and occupants; local civic, community, environmental and religious organizations; local news media; administrator/operator of any school or day care that are in the mapped PEJA **and Disadvantaged Communities (DAC)** within the areas identified in the attached map.
9. Please provide a location map that includes the mapped DAC. Please see <https://www.climate.ny.gov/Resources/Disadvantaged-Communities-Criteria> for more information on DACs and a link to an interactive map of communities that meet the DACs criteria.

Please feel free to contact me by e-mail at kristen.peek@dec.ny.gov or by telephone at (518) 357-2373 if you have any questions.

Sincerely,

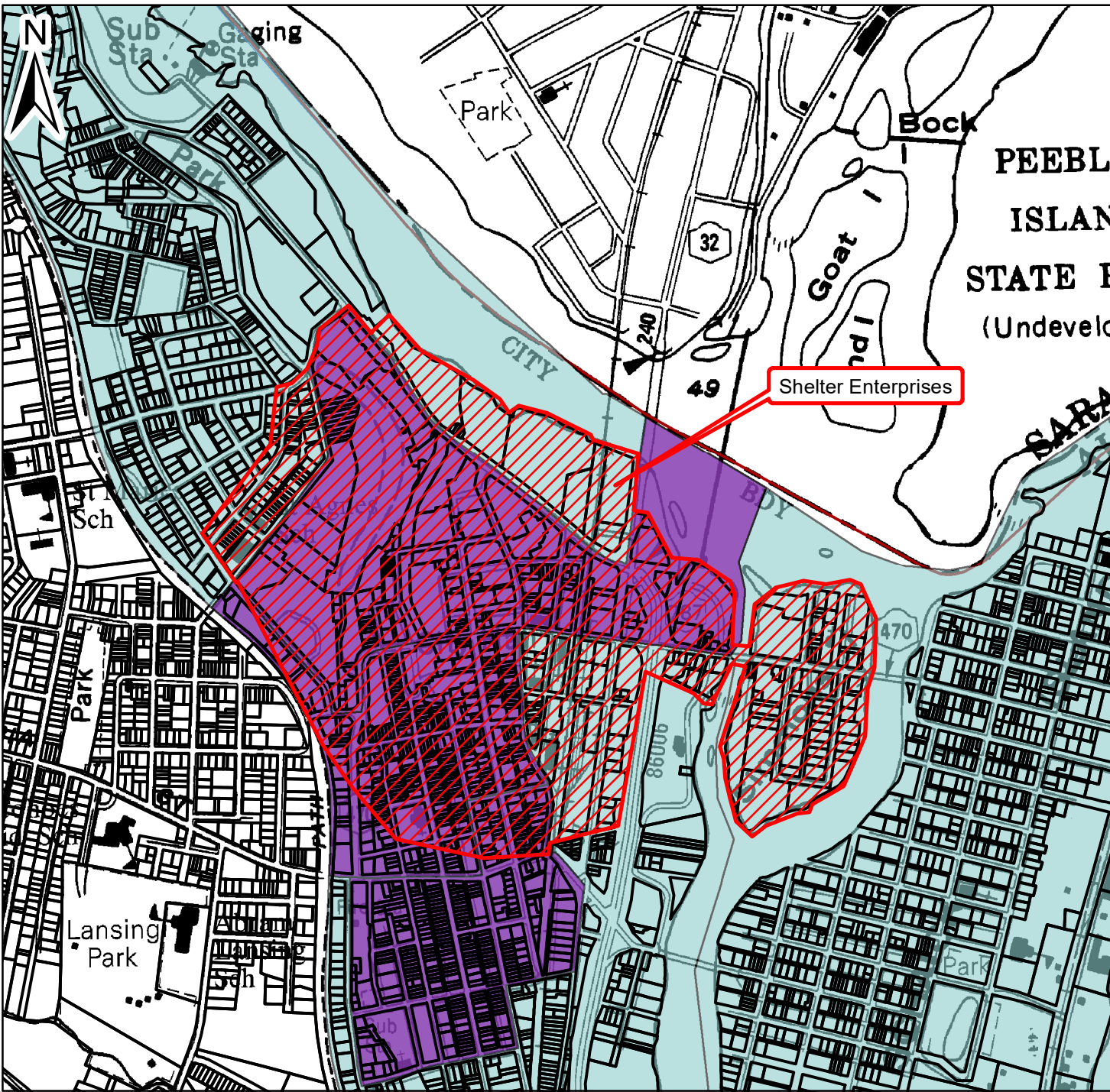


Kristen Peek
Environmental Analyst 1

Enc: Disadvantaged Communities Map

ecc: Joseph Farron Jr., C.T. Male Associates
Patricia Gabriel, DEC R4 DEP
Ben Potter, DEC R4 RAPCE
Kate Malcolm, DEC R4 RPA

Beth Magee, DEC R5 DEP
Kerri Pickard-DePriest, DEC CO OEJ
Alanah Keddell-Tuckey, DEC CO OEJ



DAC MAP

**Shelter Enterprises, Inc
Shelter Enterprises
DEC #4-0103-00057
ASF Renewal
8 Saratoga Street
City of Cohoes
Albany County**

March 22, 2024

0 500 1,000 1,500 2,000 Feet
1 inch equals 1,000 feet

Legend

Environmental Justice, Potential Areas

- Potential EJ Area
- Disadvantaged Communities (DAC)**
- Disadvantaged Communities (DAC)
- Include in Stakeholder List

Disclaimer: This map was prepared by Region 4 NYSDEC Division of Environmental Permits using the most current data available. It is deemed accurate but is not guaranteed. NYSDEC is not responsible for any inaccuracies in the data and does not necessarily endorse any interpretations or products derived from the data. This map may contain information that is considered sensitive and therefore the distribution of this map is strictly prohibited. Additional resources may be present but not depicted on this map.